

**ELK GROVE COMMUNITY SERVICES DISTRICT  
MINUTES OF A REGULAR BOARD MEETING  
Tuesday, August 17, 2004 – 6:30 p.m.  
EGCSD Administration Building**

**ATTENDANCE:**

Directors present included Doug McElroy, Elliot Mulberg, and Elaine Wright. Director Derr was en route; President Perez was out of town and excused.

General Manager Rita Velasquez, Fire Chief Keith Grueneberg, Administrator of Parks & Recreation David Wigginton, and Administrative Services Director Jeff Ramos were also in attendance.

**A. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

1. Vice-President Mulberg called the meeting to order at 6:37 p.m.
2. Captain Ron Gangl led the Pledge of Allegiance.

**B. ANNOUNCEMENTS/PRESENTATIONS**

1. Fire Chief Keith Grueneberg introduced Phil Davis, the new Deputy Fire Chief of the CSD Fire Department.
2. Parks Maintenance Supervisor Roy Herren introduced Nick Heuer, a former part-time employee recently hired on as a full-time Park Maintenance Worker I.

**C. COMMUNICATIONS FROM THE PUBLIC**

1. None

**D. CONSENT CALENDAR**

1. The Board approved the August 3, 2004 regular Board meeting minutes. Wright-McElroy, Mulberg- yes; Derr, Perez- absent.
2. The Board received and filed correspondence of congratulations and appreciation to the CSD Fire Department. Wright-McElroy, Mulberg – yes; Derr, Perez – absent.
3. The Board ratified payment of the July 2004 bills and payroll for the EGCSD, and received and filed the July 2004 Budget Status Reports. Wright-McElroy, Mulberg – yes; Derr, Perez – absent.
4. The Board received and filed the June 30, 2004 Quarterly Investment Report for the Local Agency Investment Fund (LAIF) and the District's separately managed investment portfolio. Wright-McElroy, Mulberg – yes; Derr, Perez – absent.
5. The Board received and filed the Volunteer Program Report for fiscal year 2003-04. Wright-McElroy, Mulberg – yes; Derr, Perez – absent.

*Director Derr arrived at 6:45 p.m.*

6. The Board accepted the Laguna Springs Corporate Center Master Improvement Plan and asked staff to send a letter to the developer of the Laguna Springs Corporate Center to fund half the cost of the pedestrian bridge. Staff will also send a letter to the developer on the west side of the project and the City of Elk Grove, asking them to fund the cost for the other half of the bridge when the project is at 65% build out. McElroy-Derr, Mulberg, Wright – yes; Perez – absent.

*Due to the fact Director Derr was not feeling well, Vice President Mulberg moved to Item G3 of the agenda, which requires a four-fifths vote.*

7. The Board authorized staff to award catering services agreements to Asante Catering, Capital City Catering, Classic Catering, Golden Gourmet Catering, Rayna's Gourmet Catering, Red Bag Catering, and Virga's Catering. Each vendor will be identified as a "Preferred Caterer" for the Barbara Morse Wackford Community and Aquatic Complex, offering clients a wide range of menu and service options. McElroy-Wright, Mulberg – yes; Derr, Perez – absent.
8. The Board awarded the contract for the construction of restroom foundation and utility improvements at Jones and Strong Parks to John Biundo Landscape for the amount of \$44,065, plus \$2,200 for a 5% project contingency; and authorized the General Manager to sign all necessary documents, including the Notice of Completion. Wright-McElroy, Mulberg – yes; Derr, Perez – absent.
9. The Board approved Resolution No. 2004-105, granting a right-of-way to SureWest Televideo for the installation of a remote terminal and equipment vault within the landscape corridor on Bond Road, east of Quail Cove Drive. Staff will send a letter to SureWest to request a vinyl-coated fence be erected for appropriate landscaping to minimize the visual impacts of the equipment. McElroy-Wright, Mulberg – yes; Derr, Perez – absent.
10. The Board approved Resolution No. 2004-106, honoring Barbara Morse Wackford for her contributions to the Elk Grove community. Wright-McElroy, Mulberg – yes; Derr, Perez – absent

#### **E. ADVERTISED PUBLIC HEARINGS**

- I. None

#### **F. PUBLIC HEARINGS**

- I. None

#### **G. STAFF REPORTS**

- I. The Board approved the rental fee structure for the Barbara Morse Wackford Gymnasium as recommended by staff. Consideration of a non-resident/business surcharge will be forward to the full Board for discussion at a later date. McElroy-Wright, Mulberg – yes; Derr, Perez – absent.

*The Board took a ten-minute break at 7:50 p.m. Vice President Mulberg reconvened the meeting at 8:00 p.m.*

2. The Board reviewed the Ehrhardt House update and directed staff to shop for bids and come back with the scope of work for exterior restoration of the building, including: a) alarm installation; b) wrought iron fencing around the perimeter of the house and outbuilding; and c) painting of the exterior of the building. Staff will aggressively pursue grant funding and other avenues to fund the complete renovation of the building. Wright-McElroy, Mulberg – yes; Derr, Perez – absent.
3. The Board awarded the contract for construction of Fire Station 74R (on Laguna Park Drive) to Younger General Contractors as the lowest responsible bidder, for \$1,296,000, plus \$97,516 (8%) for contingencies. The Board also authorized the General Manager to execute all necessary documents and expend all funds allocated for this project to insure its completion, and approved Resolution No. 2004-107, reallocating \$218,000 from the CSD Facilities Replacement Reserves to the Fire Department budget for the project. Derr-Wright, McElroy, Mulberg – yes; Perez – absent

*Director Derr departed at 6:55 p.m., after the approval of Item G3. Vice President Mulberg returned to Item D7 on the agenda.*

4. The Board awarded printing services and supplies contracts to Kinko's, Image Connections, Cornerstone Printing, and Spaulding Printing to meet the District printing needs. Wright-McElroy, Mulberg – yes; Derr, Perez – absent.
5. The Board approved the final District-Wide Landscape & Lighting Assessment District Engineer's Report for fiscal year 2004-05, with a modification to Item 2.1, Paragraph 1, 2<sup>nd</sup> Bullet – "Pay the debt service including principal, interest, financing costs on loans obtained to construct capital improvements, purchase an 800 MHz frequency, lawn dethatcher, aerator, tractor, **and trailer**, and refinance land acquisitions in the District Wide cost budget." McElroy-Wright, Mulberg – yes; Derr, Perez – absent.

## **H. BOARD OF DIRECTORS BUSINESS**

1. Fire Committee – Director McElroy – No report.
2. Parks and Recreation Committee – Director Wright stated items discussed at the last Committee meeting were addressed tonight.
3. Budget/Finance/Insurance Committee – Director Mulberg – No report.
4. Policies & Procedures Committee – Director McElroy – No report.
5. Strategic Planning Committee – Director McElroy - No report.
6. Fire Communications Board – Chief Grueneberg reported that problems with the 900 Mhz pagers are being worked out, with numerous updates made to the system boards to speed up the process.
7. Senior Center Board – Director Mulberg attended his first meeting as CSD's appointed Board member and reported the Senior Center's final budget for last year was \$87,000 short; the property purchased by the Senior Center has been zoned for low-income housing, which makes development of the property challenging. The Senior Center's request to design and install landscaping around the Senior Center will be forwarded to David Wigginton. With regards to a request for continued use of the storage area in the parking lot, Rita stated plans are in place to remove and replace the storage unit.
8. Local Agency Formation Commission (LAFCo) – Director Mulberg stated items discussed included Freeport's annexation to the City of Sacramento. Outstanding issues with regards to the City of Elk Grove's Incorporation Mitigation Measures include an agreement with Regional Transit and the Swanson Hawk issue.

9. Sacramento County Treasury Oversight Committee - Jeff Ramos reported the Committee met on August 6 to review the June 30, 2004 quarterly reports for the pooled and non-pooled investment funds, which proved to be in compliance, as well as the Triple A-rated Standard & Poor's quarterly report, which was also in compliance.
10. Miscellaneous Report – General Manager Search Ad-Hoc Committee – Director Wright reported CPS has received 10 applications and anticipates more as the final filing date draws near.
11. Chief Grueneberg invited the Board to attend an orientation for new District firefighter/paramedic recruits and their families, scheduled at the Fire Training Facility on August 31 at 7:00 p.m.

**I. COMMUNICATIONS FROM THE PUBLIC**

- I. None

**J. IDENTIFICATION OF ITEMS FOR FUTURE MEETING**

1. Director McElroy asked staff to consider putting out an RFP for waste disposal services at District facilities.
2. With regards to Director McElroy's inquiry to the status of the dying trees along the Foulks Ranch corridor, Rita asked he contact her for an update as the item is not agendized for discussion.
3. Vice President Mulberg requested an update on the Elk Grove Community Garden.

**K. ADJOURNMENT TO EXECUTIVE SESSION**

- I. None

**L. EXECUTIVE SESSION**

- I. None

**M. ADJOURNMENT**

With no further business, Vice President Mulberg adjourned the meeting at 9:35 p.m.

Respectfully submitted,

Rita K. Velasquez  
Secretary of the Board